

## ST MARY'S PTO Meeting Minutes

Friday, December 10, 2010

The PTO meeting was held on Friday, December 10, 2010 in the Multi-purpose Room. The meeting was called to order at 12:15 pm. by Duffy Meyer - President.

The following board members were present:

Duffy Meyer - President, Bernadette Dosch – President Elect, Karen Fischer - Treasurer, Lynn Burgard – Past President, Melanie Konieczka – At Large/Media Relations, Cindy Fischer - Teacher Representative.

Others present:

Amanda Schaeftbauer

The following board members were absent:

Kathy Glass – Secretary

Tony Fladeland – Principal.

### Old Business:

- **Santa Store** – chaired by Lynn Burgard and Amanda Schaeftbauer. Past chair, Katie Johnson also helped with the organization. The Santa Store was a great success. This summer Lynn and Duffy went through the storage at LaMere Learning Center and several things were donated to secondhand stores and others were thrown. The usable items were organized and tagged and put back into storage. Lynn and Amanda shopped sales throughout the year and labeled and stored everything at LaMere. Set-up started on Thursday, December 4<sup>th</sup>, and went very smoothly. All items were tagged prior to set-up. The KC's had the breakfast with Santa and pictures were taken by Art Archuleta on Sunday, December 6<sup>th</sup>. The money from the breakfast this year will go to the school and the money from the pictures will go to the PTO. On Sunday, the leftover items were organized and labeled and placed back at LaMere. There were several vendors this year and they donated a free-will donation for booth rental. Overall, the store was a great success.

### New Business:

- **Bake Sale** – Duffy Meyer will chair the bake sale. The money from this bake sale will be used to supplement the Artist in Residence Grant. The bake sale will be held after all of the masses on December 11<sup>th</sup> and 12<sup>th</sup> at St. Mary's Parish.
- **Barnes and Noble** – chaired by Marci Ekre. A letter went home to the parents for the event with a coupon attached for a percentage of their total purchase going as a donation to the PTO. The event will be held on December 12<sup>th</sup>. We are looking for a

new chair or co-chair for next year as Marci would like to train someone else in on how to do the event. Marci will set a date following this year's fair and will help the new chair get everything going for next year. Mr. Fladeland is planning to do story hour and Mr. Krueger's band is planning to play in the afternoon. It was discussed that it would be beneficial to have some of the kids from the school signing again in a rotation so that all kids would have an opportunity to sing (8/4, 7/3, 6/2, 5/1, and JK/K). We will discuss this with Mrs. Schmaltz to see how she would like to do this.

- **Staff Christmas Cash** – chaired by Shauna Greff and Shawn Morlock. A letter went home to the parents asking for a contribution to the St. Mary's Grade School staff. The PTO also makes a contribution to each staff member. It was decided that one check be presented to the instead of two separate checks per the finance committees recommendations. Shauna stated that everything was going smoothly and several families were participating.
- **Christmas Program/Spring DVD** – an email was sent to parents stating that Art Archuleta is planning to tape the programs again and an order sheet will be sent out following the spring program.
- **Light of Future** – Karla Butz is chairing the event. She is using older brochures as we are out of the newer brochures. Brochures were sent home with families and put into the bulletin. Karla stated that we will need to purchase brochures for next year and that we may want to go with simpler brochures again as the others were very expensive. She will send us what needs to be ordered following the event.
- **Popcorn/Christmas Movie** – Duffy is chairing this event. The popcorn is being ordered from the Ground Round and will be ready on the morning of the movie. The Ground Round normally makes their popcorn with coconut oil, but they are going to use vegetable oil to lower the allergen risk. The popcorn will be bagged on the morning of the movie and there are toppings for the kids to use. The PTO will also provide each student with hand wipes to lower the allergen risk.
- **Family Fun Night/Silent Auction – January 22nd**
  - Prizes/Carnival – chaired by Steve and Bernadette Dosch. The prizes for the carnival will need to be replenished. There are extra bracelets and candy from the Fall Dance to use. One idea mentioned for replenishing prizes is shopping CVS and Sears. They have 75% off toys after Christmas.
  - Silent Auction – chaired by Lynn Burgard and Sabrina Renner. The event is also looking for a third chairperson. If interested, contact Duffy or Lynn. The bingo room is staying and the dessert room has been tabled for discussion at a later date.

## **Other Business:**

- **Checkbook** – We discussed the recommendations of the Finance Council to the PTO. It was discussed that we need to add Mr. Fladeland to the account. Lynn Burgard made the motion to add Mr. Fladeland as a signer to the checking account. Karen Fischer seconded the motion.
- **Kid Pix Software** – Mrs. Fischer made a request that the PTO fund part of the Kid Pix Software. It would be used on the new computers for the kids in grades Kindergarten – grade 4. Part of the software will be funded by the Funding Factory through the recycling of ink cartridges. Lynn Burgard made the motion to approve the payment for the remaining amount of the software (which is estimated at about \$420). Karen Fischer seconded the motion.
- **Family Involvement** – Duffy mentioned that we are having a hard time getting enough help for all of our activities. It was discussed that we may need to decrease the number of activities that the PTO sponsors. We also discussed raising the involvement fee for each family from \$50 per activity to \$100 per activity. Karen Fischer made the motion to increase the fee from \$50 to \$100 per activity and Lynn Burgard seconded the motion.
- **Artist in Residence** – The grant has been approved for the Artist in Residence. Ali LaRock will spend two weeks at the school and will be involved in all classrooms.

**Treasurer's Report** – Please see attached budget report.

The meeting was adjourned at 1:15 pm by Duffy Meyer.

### **Upcoming PTO Meetings:**

Wednesday, January 12, 2011 from 7:00 – 8:00 pm in the Library \*daycare provided

Friday, February 4, 2011 from 12:15-1:15 pm in the Multi-purpose Room