

# St. Mary's Parish Family

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## Application for Employment

### Personal Information

Name (Last, First, Middle Initial) \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Present Address (Street, City, State, Zip) \_\_\_\_\_

Legally Authorized to work in the U.S.? Yes \_\_\_\_ No \_\_\_\_

Social Security Number \_\_\_\_\_

How were you referred to St. Mary's? \_\_\_\_\_

Position for which you are applying \_\_\_\_\_

Minimum Salary Required \_\_\_\_\_ Will you work overtime? Yes \_\_\_\_ No \_\_\_\_

Date Available to begin work \_\_\_\_\_

Have you ever been convicted of or pleaded guilty to commission of a felony in the past 7 years?

Yes \_\_\_\_ No \_\_\_\_

If yes, list the court involved unless the record has been sealed \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Year \_\_\_\_\_

(Criminal convictions do not automatically disqualify applicants for employment)

**Former Employers** (List last 3 employers, starting with the most recent)

<b>Dates of Employment (Month/Year)</b>	<b>Name/Address of Employer</b>	<b>Salary/Wage</b>	<b>Position Title</b>	<b>Reason for Leaving</b>

**References:** Give the names of 3 persons not related to you, who have known you at least one year and can provide you a reference; at least one personal and at least one professional reference.

<b>Name</b>	<b>Address/Phone Number</b>	<b>Business</b>	<b># Years Known</b>

In consideration of the St. Mary's Parish Family review and evaluation of my application for employment I represent and agree to the following:

- The answers to the questions and information provided by me in this application are true.
- St. Mary's Parish Family may investigate my background, and I authorize all persons and organizations, including schools and law enforcement agencies to furnish to St. Mary's Parish Family any information concerning me which may be relevant to my employment by St. Mary's Parish Family and release any person or organization furnishing such information from liability for providing same.
- Submission of false information on this application may result in immediate termination of my employment by St. Mary's Parish Family, if I am employed by St. Mary's Parish Family, or disqualify me from eligibility for employment.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_